

# English 11

# Syllabus

*Dear Parent,*

*This packet of information is to help both you and your child understand what is expected of him/her as a student of English 11. The packet includes a course outline and a form to return to me.*

*The course description in the Course Guide explains the content of the course as required by the school and state guidelines.*

*The course outline is an explanation of the requirements for the class based upon the South Newton Language Arts Curriculum which includes several areas of Language Arts studies. This covers such areas as assignments, tests, and student responsibilities.*

*The form on the last page should be filled out after you have reviewed all the course information and discussed it with your child. When it is returned to me, I will know that you have been given the information you need. Return only the form and keep the rest of the information for your reference.*

*Grades will be entered as quickly as possible after assignments are completed so you may keep track of your child's progress regularly. If you are concerned about their grade or any missing information in Harmony, feel free to contact me at school by e-mail, phone, or personally. I welcome the opportunity to work with you to ensure your child's success.*

*Hopefully, this packet will prevent any future misunderstandings or misconceptions. My goal is for us to work together to make this a fruitful year for your teenager.*

*Sincerely,*

*Karen Van Duyn*

# Course Outline

## I. Vocabulary

- A. 10 words per week
- B. List out on Thursday
- C. Test on Thursday
- D. Comprehensive exam
  - 1. Midterm

## II. Literature

- A. Required Readings- Reader Responses due on assigned date.
- B. Discussion
  - 1. Be prepared with text and questions
- C. Quizzes for assignment
- D. Tests (after discussion)
- E. Outside reading
  - 1. One book report each term
  - 2. Needed to pass the course**
  - 3. Three Book Reports from a college bound reading list**
  - 4. No novels which are part of any class curriculum may be used for reports**
  - 5. Time given for reading every Friday
  - 6. Additional book reports earn extra credit points
  - 7. Due dates on attached sheet

## III. Composition

- A. Weekly exercises
  - 1. Small assignment
  - 2. Done in class
  - 3. Kept in spiral notebook
  - 4. 100% if completed
- B. Writing Clinics
  - 1. Introductory Unit-
    - a. First weeks of year
    - b. Guides students through entire process of preparing the 1<sup>st</sup> Major Paper
    - c. Offers students strategies to be used in all proceeding papers.
    - d. Delays the start of regular class schedule (and therefore few grades will be recorded until after this unit)
  - 2. Individual Conferences
    - a. Scheduled by student
    - b. Scheduled by teacher
    - c. Before School/After School/SRT
  - 3. Rewriting papers until acceptable
- C. Major Papers (5-8 pages)
  - 1. Written out of class (after intro unit)
  - 2. One paper each term
  - 3. Needed to pass the course**
  - 4. Due dates on attached sheet

#### **IV. Homework Passes**

- A. Can be obtained by:
  - 1. Earning 10 extra credit points
  - 2. Receiving perfect scores on:
    - a. Three weekly tests
    - b. One comprehensive exam
- B. Can be used in lieu of homework assignments
- C. Can be saved for use at a later date

#### **V. Student Responsibilities**

- A. Attend Class
  - 1. While written work may be easily made up, class discussion and seminars are an essential element of the class. Participation grades will be given occasionally that only can be attained if present. Extensive absences can affect the course grade, and could result in a loss of credit.
- B. Come to class prepared
  - 1. Assignments done
  - 2. All materials
- C. Behave properly
  - A. Be on time
    - 1. To class
    - 2. With assignments
      - a. One letter grade per day late on required assignments (1 day)
      - b. Daily assignments not accepted late unless student was absent
- D. Follow school rules
- E. Accept responsibility for learning
- F. Make up work missed within one week

#### **VI Grading Procedure**

- A. All grades are divided by weighted categories      A+ 100      C+ 77-79      F – 0-59
- B. Major Assignments total ½ of final grade      A 93-99      C 73-76
- C. Percentage grade is given on all assignments      A- 90-92      C- 70-72
- D. Makeup work      B+ 87-89      D+ 67-69
  - 1.(credit only), if done      B– 80-82      D 63-66
  - 2. 0, if not done      D- 60-62
- E. Participation grades will be given occasionally that only can be attained if present.
- F. Extensive absences can affect the course grade and could result in a loss of credit.
- G. All needed assignments should be done to receive a passing grade for the term.
- H. Separate averages are figured for each area of study and reported on a separate sheet with card.
- I. Book reports and major papers will be averaged into term grade.
- J. 1st grading period includes the introductory writing unit which creates few grades during the first 3 or 4 weeks. During this time, some introductory spelling and word form lists will be given to offer grading feedback. These will be done without class-time discussion, however, in order to provide the necessary time to complete the writing process. This makes the first midterm grade inflated due to only completion

grades being given and intensifies the importance of the grades earned thereafter in the grading period. After regular schedule begins, grades will be entered promptly.

K. Cheating

1. Will be dealt with according to the student handbook

L. Any student with all grades and assignments in will pass the course despite his/her average.

**VII. Student Work**

A. Individual Folder kept for each student

B. All graded assignments are kept in folder so all work is easily accessible.

C. Major paper may be taken home after grading for rewriting purposes but must be returned to the file in order to receive a grade.

D. Parents are very welcome to examine their child's work. Call and we'll make arrangements to:

1. View the work at school

2. Send the papers home for viewing (must be returned)

E. This system was implemented to prevent loss of papers for future reference and to allow for students to review their work and its quality.

**VIII. Required Supplies**

A. These are to be brought to class daily

B. Large Three Ring Binder or Large spiral notebook or with five (5) divided sections

C. Folder with loose leaf paper for assignments and tests

D. Pens

1. One blue or black (for all assignments and tests)

2. One red (for grading)

I am available and very willing to help students wanting assistance or make up work before school, after school, and during SRT at their requests.

If any of these requirements give you difficulty, feel free to talk to me before or after class and we'll try to find a solution to your problem. I'll do all I can to help you learn!

<b>MONDAY</b>	<b>TUESDAY</b>	<b>WEDNESDAY</b>	<b>THURSDAY</b>	<b>FRIDAY</b>
<b>Weekly Writing</b>	<b>Vocabulary Worksheets</b>	<b>Spelling Test</b>	<b>Vocabulary Test</b>	<b>Reading</b>
<b>Literature/ Grammar Lesson</b>	<b>Literature/ Grammar Lesson</b>	<b>Literature/ Grammar Lesson/ Test</b>	<b>Next Spelling &amp; Vocabulary Lists Handed Out</b>	<b>Carry over activities Reading</b>

## Due Dates

### 1<sup>st</sup> Term

Book Report  
Sept. 9

Major Paper  
Pd. 2 Sept. 19  
Pd. 5 Sept. 21

Rewrite  
Oct. 7

### 2<sup>nd</sup> Term

Book Report  
Nov. 18

Major Paper  
Pd. 5 Nov. 14  
Pd. 2 Nov. 16

Rewrite  
Dec. 2

### 3<sup>rd</sup> Term

Book Report  
Feb. 10

Major Paper  
Pd. 2 Jan. 16  
Pd. 5 Jan. 18

Rewrite  
Feb. 3

### 4<sup>th</sup> Term

Book Report  
April /

Major Paper  
Pd. 5 Apr. 17  
Pd. 2 Apr. 19

Rewrite  
April 28

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RETURN ONLY THIS FORM. KEEP THE INFORMATION FOR FUTURE REFERENCE.

\_\_\_\_\_ I have read and understand the course information and requirements for English 10.

\_\_\_\_\_ I have some concerns about the course requirements and would like to discuss them.  
I will contact you at school for an appointment.

\_\_\_\_\_  
(parent signature)